



## MEMORANDUM

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To: Honorable Chairperson Barbara Carey-Shuler, Ed. D.  
and Members Board County Commissioners

Date: May 11, 2004

From: Honorable Harvey Ruvin, Clerk  
Circuit and County Courts

Kay Sullivan, Director  
Clerk of the Board Division

Subject: Re-appointing of Member  
to the Dial-A-Life Program  
Advisory And Oversight Board

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It is recommended that the Board consider Ms. Freadda Zeigler for re-appointment to serve as a member of the Dial-A-Life Program Advisory and Oversight Board.

On March 12, 2004, Ms. Zeigler's term of office on the Dial-A-Life program expired, thereby creating a vacancy for a representative of an elderly awareness, services, and advocacy organization. In accordance with Section 2-1312(D)(1) of the Miami-Dade County Code, states that the County Commission shall approve members to serve in the afore mention category. Ms. Zeigler has expressed interest in continuing her interaction with the Dial-A-Life program.

A copy of Ms. Zeigler's resume is attached for your review.

Attachment

**Freadda Zelgler**  
**125 NW 100<sup>th</sup> Street**  
**Miami Shores, Florida 33150**  
**(305) 757-3848**

**EDUCATION:** Montbello High School, Diploma, June 1988  
Grambling State University, BA-Psychology, December 1992  
California Coast University, MA/PH.d Program-(2000-present)

**EXPERIENCE:**

**Alliance for Aging, Inc. - Elder Helpline Supervisor** March 2001 to Present  
Supervise and maintain events related to the Elder Helpline. Organize, manage, and supervise Elder Helpline department to ensure quality assurance, and service delivery that is essential for providing information and referral, including brief individual assessments, advocacy and follow-up in order to link clients to the appropriate services needed.

**Easter Seals Society. - Homebound Teacher** May 2000 to March 2001  
Transporting to the homes of children between the ages of 0-3. Taught basic cognitive, social/emotional, self-help, language, fine, gross and motor skills. Diagnosis of children were in the developmentally delayed areas.

**Children's Home Society. - Case Manager/Social Service Worker** September 1999 to May 2000  
Conducted full case management for psychological/psychiatric diagnosed children. Involved school, home, foster and shelter visits. Court hearings, and referrals to psychological/psychiatric services.

**Komie Kare, Inc- Independent contracted Social Worker** August 1999 to Present  
Perform interim work in the field of social services for various nursing homes and rehabilitation facilities in Dade and Broward county. Conducted audits, assessment corrections, quarterly notes and other related services needed to pass/be in compliance with the State of Florida survey inspections. Seasonal/as needed or requested.

**Dania Nursing Home- Director of Social Services** July 1998 to August 1999  
Direct, organize, and manage the medically related psycho-social needs of resident, in 88 bed facility. Care planning, assessments, utilization reviews, appointment setting, discharge planning, family counseling, and case management for residents on an as-needed basis.

**Pinecrest Convalescent Center - Director of Social Services** March 1997 to July 1998  
Direct, organize, and manage the medically related psycho-social needs of resident, in 100 bed facility. Care planning, assessments, utilization reviews, appointment setting, discharge planning, family counseling, and case management for residents on an as-needed basis.

**Florida Relay Service.- Supervisor/Communications assistant** October 1996 to March 1997  
Tele-relay telephone calls for deaf, hard of hearing or speech impaired persons using a TTY machine. Supervised and helped communications assistants relay and conduct services on the California Project.

**Department of Revenue/Child Support Enforce - Case Analyst** January 1996 to September 1996  
Help to take action for custodial parents/guardians in search of non-custodial parents for child support payments. Intake department. Consisted of over 100 cases referred from AFDC or non AFDC cases.

**The Guardianship Program of Dade County - Case Manager** October 1993 to January 1995  
Acted as legal guardian for clients who couldn't manage personal, medical and financial affairs due to family abandonment, emotional, mental, and/or developmental illness. Worked closely with nursing homes, ALF's, hospitals, some foster homes. Court appearances, HRS referrals, some homeless cases. Some counseling.